

La Porte Independent School District

FACILITY RENTAL AGREEMENT

The La Porte Independent School District (hereinafter District) agrees to permit

_____ (Individual, Group, or Organization) (hereinafter Lessee) to use the

_____ at _____ (Name of Facility) (Campus)

on _____, 20 ____.

Between the hours of _____ and _____ subject to the following conditions:

- 1. That the Lessee pays \$ _____ for rental charges and \$ _____ for school personnel/security fees.

That payment of charges and fees shall be made to the La Porte Independent School District at the time when the rental agreement is signed.

- 2. That the Lessee agrees to assume all liability and hold harmless and indemnify the District, its Trustees, employee, and agents from any and all liability arising out of the Lessee's use of the facility. If so checked _____, that the Lessee shall furnish evidence of a Certificate of Insurance with at least \$1,000,000 (one million dollars) general liability coverage with respect to bodily injury or property damage in any one accident or occurrence, that names the District as the coinsured party and contains an endorsement policy that the insurance company will not terminate the policy or change any coverage prior to the policy expiration date without notifying the District by registered mail at least thirty (30) days prior to such termination (copy attached to this agreement).

- 3. That the Lessee shall use the facility only for the purposes consistent with local, state, and federal law; District policy; and, as follows: _____

- 4. That the District may revoke its permission to use the facility at any time it is determined that a group's use creates instructional conflicts, damages school property, or violates Board policy and/or administrative guidelines.

- 5. That the Lessee accepts full responsibility for protecting school property and equipment and assumes any and all liability for repairs or replacement or for any damage done to buildings, equipment, or other school property used by the Lessee.

6. That the lessee also assumes full responsibility for the conduct of any and all persons using the facility during the rental.
7. That the Lessee shall be responsible for restoring the facility to its original state after use.
8. If, after the Lessee's use, the District's facilities are not clean, the Lessee shall be charged an additional custodial fee.
9. By signature below, the Lessee acknowledges receipt of applicable administrative procedures/guidelines.

Executed on this _____ day of _____, 20_____.

Lessee:

Printed Name	La Porte Independent School District
Authorized Signature	Authorized Signature
Organization (if applicable)	Title
Contact Person	
Address	
Home Telephone _____	Work Telephone _____

Cc: Associate Superintendent for Administration
 Associate Superintendent of Business/CFO
 Coordinator of Custodial Services (if applicable)
 Director of School Nutrition (if applicable)